



national film and video foundation
— SOUTH AFRICA —

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2116
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Ref. No

Date of Receipt

FILM FUND: APPLICATION FOR PRODUCTION FUNDING

A. TITLE OF PROJECT

B. APPLICANT

Name of Applicant:
Physical & Postal Address:
(Please include Province)

ID Number:
Home Telephone:
Work Telephone:
Cell Phone:
Fax:
e-mail:

C. COMPANY DETAILS

Company Name:
Company Registration Number:
Physical Business Address:

Postal Address:
(Please include Province)

Contact Name:
Home Telephone:
Work Telephone:
Cell Phone:
Fax:
Email:

Synopsis of Company Profile

Number of permanent employees
Number of permanent Black (African, Indian, Coloured) employees
% of Shareholders Equity owned by Blacks (African, Indian, Coloured)
Number of Black (African, Indian, Coloured) employees in Senior/Executive
Management Positions
Number of Black (African, Indian, Coloured) employees in Junior
Management positions

	Male	Female
Number of permanent employees		
Number of permanent Black (African, Indian, Coloured) employees		
% of Shareholders Equity owned by Blacks (African, Indian, Coloured)		
Number of Black (African, Indian, Coloured) employees in Senior/Executive Management Positions		
Number of Black (African, Indian, Coloured) employees in Junior Management positions		

D. CATEGORY

<input type="checkbox"/>	Feature	Total Running Time in Minutes <input type="text"/>
<input type="checkbox"/>	Short film	
<input type="checkbox"/>	Documentary	
<input type="checkbox"/>	Other – specify:	

Genre:

Logline – A brief one line description of your story:

Proposed Shooting Format (tick more than one if applicable)

<input type="checkbox"/>	35mm
<input type="checkbox"/>	16mm
<input type="checkbox"/>	Video(HiDef, Digibeta, DVCam, MiniDV, BetaSP, etc.)
<input type="checkbox"/>	Other – specify:

E. ANTICIPATED SCHEDULE

	From:	To:
Pre-Production		
Production		
Post-Production		

Non South African Component:

Please specify any non-South African component of the project (e.g. locations, investors, principal creative team, artists).

F PRINCIPAL CREATIVE TEAM

	Name	Contact Number	Male	Female
Director:				
Producer:				
Writer:				

G. COPYRIGHT

The Applicant must be the originator of the script, treatment or outline concerned, or be the holder of copyright or have an option to the rights in any and all works on which the project is to be based.

	Yes	NO
Original Idea? If no, attach full details on a separate sheet.		
True Story / Real Life Characters? If yes, attach full details on a separate sheet. If partially based on or drawn from a true story or involving real life characters, attach full details on a separate sheet.		
Underlying work/third party content? If yes, attach full details on a separate sheet.		
Are you aware of any claims against your control or ownership of the rights?		

H. Financial Plan Summary

Previous Funding from NFVF
 Current Request from NFVF
 Applicants Financial Contribution
 Other Investors: (list them below)

	Committed	Pending
Total in each column		
TOTAL BUDGET		

I. PREVIOUS SUBMISSIONS:

Has the project been submitted previously?

If yes, was the application successful?

YES	NO

Previous Project Number

Please list former titles of this project, if any.

Was the project submitted for development or production?

J. PLEASE BRIEFLY MENTION ANY OTHER (INCLUDING THIS ONE) PROJECT YOU ARE INVOLVED IN AND THE STATUS OF THE PROJECT

I/We declare that the information provided herein and in the supporting documentation appended to this application is accurate.

SIGNATURE(S): _____

DATE: _____

BUDGET

ABOVE THE LINE COSTS	
STORY	
PRODUCER	
DIRECTOR	
CAST	
TRAVEL & LIVING	
TOTAL ABOVE THE LINE COSTS	
BELOW THE LINE COSTS	
PRODUCTION COSTS	
PRODUCTION STAFF	
CAMERA	
SET DESIGN	
SET CONSTRUCTION	
SET OPERATIONS	
LIGHTING	
SPECIAL EFFECTS	
SET DRESSING	
PROPERTIES	
EXTRA TALENT	
WARDROBE	
MAKEUP & HAIRSTYLISTS	
PRODUCTION SOUND	
TRANSPORTATION	
LOCATION EXPENSE	
LABORATORY	
VIDEO POST PRODUCTION	
TESTS	
TOTAL PRODUCTION COSTS	
POST PRODUCTION COSTS	
EDITING	
MUSIC	
POST PRODUCTION SOUND	
TITLES	
LABORATORY PROCESSING	
TOTAL POST PRODUCTION COSTS	
ADMINISTRATIVE EXPENSES	
PUBLICITY	
COMPLETION BOND	
INSURANCE	
CONTINGENCY	
OTHER COSTS	
TOTAL ABOVE THE LINE	
TOTAL BELOW THE LINE	
TOTAL ABOVE & BELOW THE LINE	
TOTAL BUDGET	

SUBMISSION GUIDELINES

Please submit the following with the production application form.

- A one to two page letter of motivation
- A brief synopsis not to exceed one page
- A full itemised production budget in addition to the top sheet that is part of this application
- A treatment or project outline not to exceed 3 pages (Narrative projects submit a directors treatment and Documentaries submit a detailed outline)
- A full script for feature projects
- A comprehensive production schedule
- A comprehensive distribution and marketing plan with letters of intent and commitment.
- A detailed financial plan with letters of intent or commitment from other financiers where applicable.
- A summary of the work experience and/or qualifications of the key creative team.
- Only filmmakers who either professionally or through training have produced, directed, written, etc a short film, documentary, etc are eligible to apply for production funding
- A copy of applicant's South African identity document

PLEASE NOTE:

- Summaries of CVs for the principal creative team (director, writer and producer must be included)
- Attach relevant copyright information
- **Do not fax or e-mail application**
- **Submit four copies of the entire proposal package (including the application)**
- **Do not bind or staple material in any fashion other than using a two-hole punch with file fasteners.**
- Attach information on other confirmed sources of finance if available
- Production grants will be released once the recipient shows evidence of progress in securing further funding, broadcasting deal etc.;
- Successful applicants will receive letters of intent. In order to secure the grant the recipient will be required to sign an agreement with NFVF.
- NFVF has previously experienced problems with contacting applicants at addresses and contact numbers provided. Should the applicant or recipient not be contactable for 2 months at the given address or contact number from the date of receipt or grant the application or the grant will be cancelled, should there be a change of contacts the onus is on the applicant to notify NFVF
- The Foundation will provide written acknowledgement of applications within 6 weeks of receipt
- No applications shall be returned to the applicant
- Do not submit any extra material, e.g. videos, photographs, etc (**unless requested**)
- Should the applicant become the recipient, she/he will be the signatory of the contract on behalf of the company
- Proposals that do not adhere to the above criteria will be disqualified.
- Please ensure that you complete the information as requested in the access and equity section below.

ACCESS AND EQUITY

The NFVF aims to provide equitable access by South Africans to its funding initiative regardless of their racial background, culture, sex, physical or intellectual disability. In order to assist in monitoring performance in this regard and comply with statutory obligations it would be greatly appreciated if you would complete the following details and include it with your application. Statistics generated from this information will be presented in aggregate form and will not form part of your application.

WRITER

Project Title: _____

Your Name: _____

Date: _____

Date of Birth: _____

Please tick with an X in the appropriate box.

Are you male or female?

M

F

Race?

B

W

Do you have any physical disability?

Yes

No

Are you a South African citizen?

Yes

No

Are you a South African resident?

Yes

No

Which Province are you from? _____

